

GREEN TOWNSHIP BOARD OF EDUCATION

AGENDA

Regular Meeting

January 15, 2025

Time: 7:00 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2025	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2027	
Mrs.	Alyssa Eisner	2027	
Mrs.	Heather Ellersick	2027	
Mrs.	Amy Jones	2025	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristen Post	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

II. PRESENTATIONS

- A. Presentation from Mr. Bollette on the SSDS report for July 2024 - December 2024.
- B. Board's Role in the Budget-Kelly Mitchell, NJSBA Field Service Representative
- C. Ethics Training- Marc Zitomer, School Attorney
- D. Preschool Expansion Aid Grant Application Process and Update - Jennifer Cenatiempo, Ed.D.

III. CORRESPONDENCE

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

V. VARIOUS REPORTS

- A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke
- B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There are 0 HIB to report since the last BOE meeting.
Drills: Fire Drill - 1/13/25
 Security Drill -

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

VI. **DISCUSSION ACTION ITEMS**

- A. Motion to approve the SSDS report for July 2024 - December 2024.
- Motion..... Second.....
 /Roll Call/

VII. **BOARD BUSINESS** - Mrs. Ann Marie Cooke

- A. Motion to accept minutes of the following meetings:
1. Re-Organizational Meeting of January 2, 2025. (Attachment)
- Motion..... Second.....
 /Roll Call/
2. Executive Session minutes of January 2, 2025.
- Motion..... Second.....
 /Roll Call/
- B. Motion to accept the HIB Reports from the January 2, 2025 meeting.
- Motion..... Second.....

/Roll Call/

- C. Motion to accept the following Board of Education Committee appointments for the 2025 school year.

GREEN TOWNSHIP BOARD OF EDUCATION COMMITTEES AND REPRESENTATIVES

Curriculum Committee

Maureen McGuire (chair)
Alyssa Eisner
CJ Bilik

Operations Committee

CJ Bilik (chair)
Dr. Melissa Vela
Maureen McGuire

Finance Committee

Kristin Post (chair)
Amy Jones
Ann Marie Cooke

Personnel Committee

Dr. Melissa Vela (chair)
Kristin Post
Heather Ellersick

Negotiations Committee (if needed)

Ann Marie Cooke (chair)
Maureen McGuire
Marie Bilik
Heather Ellersick

Sick Bank (Ad-hoc)

Marie Bilik (Brd. Pres.)
Dr. Melissa Vela
Ann Marie Cooke

Policy Committee

Heather Ellersick (chair)
Alyssa Eisner
Amy Jones

Tri-District Committee

Ann Marie Cooke (chair)
Marie Bilik
Kristin Post
Maureen McGuire

New Jersey School Boards Legislative Chairperson: Alyssa Eisner

New Jersey School Boards Representative: Marie Bilik

Newton Board of Education Representative: Ann Marie Cooke

Sussex County School Boards Representative: Melissa Vela

Educational Services Commission of Morris County: Amy Jones

Educational Services Commission of Sussex County: CJ Bilik

PTA Liaison: Rotating Post, Vela, Ellersick and Jones

Representatives to Township Committee: Rotating to Appropriate Chair

Motion..... Second.....
/Roll Call/

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS

A. CURRICULUM - Mrs. Maureen McGuire, Chairperson

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Marybeth Stiles	Sexting, Cyberbullying & Media Manipulation	Virtual	1/28/25	No Cost to the BOE
Michael Housel	NJSBGA Conference / Expo	Harrah's Resort 777 Harrah's Boulevard Atlantic City, NJ 08401	3/23-26/25	Conference Cost \$256.21 Mileage \$144.57 Total Cost \$400.78
Marybeth Stiles	Understanding HIB Characteristics	New Jersey State Bar Foundation Virtual	3/18/25	No Cost to the BOE
Marybeth Stiles	Resilience	New Jersey State Bar Foundation Virtual	3/10/25	No Cost to the BOE

Motion..... Second.....
/Roll Call/

2. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Kelli McKeown Amanda DiSanti	2	FFA at NHS	44 Ryerson Ave Newton, NJ 07860	4/8/25	Transportation TBD
Kelli McKeown Amanda DiSanti	2	Van Saun Park & Zoo	216 Forest Avenue Paramus, NJ	5/19/25	Admission \$466.00 Transportation \$350.00
Diana Minervini C. Nowaczyk J. Wynne K. Mirena A Weatherwalks	6th	Camp Mason	23 Birch Ridge Road Harwick, NJ 07825	10/28-30/25	\$230.00 per student prior to fundraising based on 2024 pricing Estimated Transportation (2 buses) \$900.00

Motion..... Second.....
/Roll Call/

3. Motion to approve participation of grade 5 students in the annual Courts, Community, and Rule of Law Committee of the Judicial Council of the Third Circuit essay contest. This essay content is for elementary students and is focused on civics, citizenship, and the concept of “We the People” – which are the first three words of the Preamble to the United States Constitution. The essay prompt is: How did our Nation’s Founders envision ‘the People’ when they drafted the Constitution, and how should we interpret their vision in our country today? Student entries to be submitted by 3/31/25.

Motion..... Second.....
/Roll Call/

4. Motion to approve the 100th Day of School Hygiene Fundraiser to support the Weekend Bag Program. Students will try to purchase specific items by grade spending no more than \$1 or 100 pennies for each item.

Motion..... Second.....
/Roll Call/

5. Motion to approve the participation in the Sussex County Miners Reading Program for the 2024-2025 school year.

Motion..... Second.....
/Roll Call/

6. Motion to approve a 6th & 7th Grade Spanish Fundraiser to raise funds to offset costs for class trips for Spanish Language Enrichment to be held the week of February 10th. Students in 6th and 7th grade will sell indigenous-made friendships bracelets for \$2 each during lunch periods to K-8. Proceeds will be used to offset costs for bussing and trip costs for students to attend Spanish Language Field Trips.
- Cost per Bracelet - \$2 each
 - Cost to the BOE - \$0
 - Cost of Bracelets \$0 (Donated by Señora Malloy)

Motion..... Second.....
/Roll Call/

B. FINANCE - Mrs. Kristin Post, Chairperson

December 2024 Financial Reports (attachment)

1. Motion to approve the General Fund bills list for December 12, 2024 through January 15, 2025 for a total of \$1,679,653.13 (attachment)

Motion..... Second.....
/Roll Call/

2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of December 31, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of December 31, 2024 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of December 31, 2024.

Motion..... Second.....
/Roll Call/

5. Motion to approve transfers for December, 2024.

Motion..... Second.....
/Roll Call/

6. Motion to approve the disbursements from December 12, 2024 through January 15, 2025 for the Student Activities Account in the amount of \$1,063.00, Cafeteria Account of \$0, and the Business Office Petty Cash Account in the amount of \$0.00. (Attachment)

Motion..... Second.....
/Roll Call/

7. Motion to approve the copier lease for the RICOH IM 4000, through Atlantic Tomorrow's Office. The monthly payment is \$94.44/month for 60 months, State Contract #M2075. The GTBOE will own the copier at the end of the lease. The lease will be effective when delivery is taken.

Motion..... Second.....
/Roll Call

8. Motion to approve the amended price list for the cafeteria to include the change in cost of an additional slice of pizza from \$2.50 to \$1.50 when a lunch is purchased.

Motion..... Second.....
/Roll Call

C. OPERATIONS - Mr. CJ Bilik, Chairperson

1. Motion to approve Newton Braves Youth Lacrosse to use our gymnasium from 4:30 - 6:30 pm on February 21, 2025 for a Newton Braves Lacrosse clinic.

Motion..... Second.....

/Roll Call/

2. Motion to approve the donation or disposal of the following old items from our uniform storage closet. There is no value to these items.

Inventory:

Discard - 10 softball helmets (about 20 years old)

Discard - 11 softball bats (old)

Donate - 2 bags plaid field hockey kilts (about 20 yrs old)

Donate - 2 bags green collared field hockey shirts (about 20 yrs old)

Donate - 2 bags white collared field hockey shirts (about 20 yrs old)

Donate - 1 bag white field hockey sweatshirts (about 18 yrs old)

Donate - 1 bag green field hockey sweatshirts (about 18 yrs old)

Donate - 1 bag cotton V-neck green Mustang shirts

Donate - 1 bag shiny nylon V-neck shirts

Donate - 1 bag shiny nylon mesh shorts

Donate - 1 bag adult size older basketball shorts

Donate - 1 bag adult size older basketball jerseys

Donate - 1 bag of old pom poms

Donate - 1 bag of old cheerleading uniforms

Motion..... Second.....

/Roll Call/

D. PERSONNEL - Dr. Melissa Vela, Chairperson

1. Motion to approve the revised FMLA leave request of employee ID#793, designated as follows for on or about the following days:

Designation	Use of Days
FMLA	February 3, 2025-May 4, 2025
Use of Sick Days	10 Sick Days During FMLA 2/3/25-2/7/25 & 2/10/25-2/14/25
Unpaid Leave	May 5, 2025-May 31, 2025

Motion..... Second.....

/Roll Call/

2. Motion to approve the revised hourly rate of pay due to the increase in minimum wage from \$15.13/hour to \$15.49/hour, effective January 1, 2025. The new hire rate for hourly staff

members will be \$15.49/hour.

Motion..... Second.....
/Roll Call/

3. Motion to approve Kimberley Scudeiri's payout of 25 unused sick days as of her December 30, 2024 retirement date, at \$70/day, of \$1,750.00 .

Motion Second
/Roll Call/

4. Motion to revise Sharontina Liu's leave replacement dates from 11/21/24 through 4/26/25 to 11/21/24 through 4/17/25, due to Spring Break starting 4/18/25.

Motion Second
/Roll Call/

5. Motion to approve NJ High Impact Tutoring in the amount of \$7,000 for a 10 week intensive at a rate of \$50 an hour. Tutoring will be held from 3:15 pm to 4:30 pm for identified learners on the following dates: 1/21, 1/23, 1/28, 1/30, 2/4, 2/6, 2/11, 2/13, 2/18, 2/20, 2/25, 2/27, 3/4, 3/6, 3/11, 3/13, 3/18, 3/20, 3/25, 3/27. Staff will be compensated at a rate and time as follows: \$50 an hour for 2.5 hours of teaching and 1 hour of prep each week. 10 weeks x 3.5 hours x 50 = \$1,750 per staff member.

Staff: Alison Weatherwalks, Ashley Van Haste, Karen Smith, Amanda DiSanti

Motion Second
/Roll Call/

6. Motion to approve the following teachers to instruct the Title I Saturday morning sessions on 1/18/25, 1/25/25, 2/1/25, 2/8/25, 2/15/25, 2/22/25 for identified learners. Staff will be on site from 8:30 am to 10:30 am. Students will be on site from 8:45 am - 10:15 am. Staff will also be provided an hour a week for preparation of the sessions. Tutoring will be compensated at \$50/hour. Staff will be compensated at a rate and time as follows: \$50/hour for 2 hours of teacher and 1 hour of prep each week. 6 weeks x 3 hours x \$50 an hour = \$900

Staff: Alison Weatherwalks, Beth Denuto, Erin Moles, Karen Smith

Motion Second
/Roll Call/

7. Motion to approve Title I afternoon support sessions for identified learners for a 10 week intensive

at a rate of \$50/hour. Tutoring will be held from 3:15 pm to 4:30 pm for identified learners on the following dates: 1/21, 1/23, 1/28, 1/30, 2/4, 2/6, 2/11, 2/13, 2/18, 2/20, 2/25, 2/27, 3/4, 3/6, 3/11, 3/13, 3/18, 3/20, 3/25, 3/27. Staff will be compensated at a rate and time as follows: \$50/hour for 2.5 hours of teaching and 1 hour of prep each week. 10 weeks x 3.5 hours x 50 = \$1,750 per staff member.

Staff: Beth Denuto, Erin Moles, Lori Homentosky

Motion Second
/Roll Call/

8. Motion to increase the hourly paraprofessional rates of pay as listed in the table below, effective January 1, 2025, and paid retroactively in the January 31, 2025 payroll:

Staff Member/Employee	Current Rate	Revised/New Rate Effective 1/1/2025
Christine Decker	\$16.13	\$16.53
Luisa Bruzzese	\$16.13	\$16.53
Joanna D'Annibale	\$18.53	\$18.93
Kimberly DiMarzo	\$16.13	\$16.53
Michele Francisco	\$15.61	\$16.01
Tania Gallucci	\$15.69	\$16.09
Luke Kerrick	\$15.13	\$15.53
Jacquelyn Mull	\$15.61	\$16.01
Kathleen Mull	\$16.15	\$16.55
Stephanie Munk	\$15.61	\$16.01
Amy O'Neill	\$20.55	\$20.95
Diane Piercey	\$17.03	\$17.43
Gail Poinkowski	\$18.91	\$19.31
Kelly Rafferty	\$15.13	\$15.53
Angela Salmon-Manni	\$20.55	\$20.95
Denise Schumann	\$19.97	\$20.37
Ana Velez	\$18.91	\$19.31
Abbi Borgognoni	\$18.30	\$18.70

Karen D’Annibale	\$24.96	\$25.36
Susan Machacek	\$15.61	\$16.01
Melissa Moffett	\$15.13	\$15.53

Motion Second
/Roll Call/

E. POLICY - Mrs. Heather Ellersick, Chairperson

1. Motion to approve the first reading of the following policies and regulation.
P 5512 Harassment, Intimidation, or Bullying
P 5516 Use of Electronic Communication
R 5516 Use of Electronic Communication

Motion Second
/Roll Call/

2. Motion to approve the second reading of the following policies.
1140 Affirmative Action Program
1210 Board-Superintendent Relations
1220 Employment of Chief School Administrator
1230 Superintendent’s Duties
1310 Employment of School Business Administrator/ Board Secretary
3160 Physical Examination
4160 Physical Examination

Motion Second
/Roll Call/

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on non-agenda items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive it’s right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of

Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

XII. CLOSED MEETING

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....
Roll Call/

XIII. RECONVENE

Motion to reconvene into public session at _____ pm.

Motion..... Second.....
/Roll Call/

XIV. BOARD COMMENTS

XV. ADJOURNMENT

Motion that the Board of Education shall adjourn at _____pm.

Motion..... Second.....
/Roll Call/

Next Meeting Date:

February 19, 2025

Vision

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.